

# Chancellor's CABINET HIGHLIGHTS



**Members of the Chancellor's Cabinet:** *Kimberly Rogers*, President, CCC; *Micaela Ochoa*, Executive Vice Chancellor, Administrative Services; *Pamela Ralston*, President, LMC; *Susan E. Lamb*, President, DVC, *Tim Leong*, Director, Communications and Community Relations; *Mojdeh Mehdizadeh*, Interim Chancellor; *Tony Wold*, Associate Vice Chancellor/Chief Financial Officer; *Kelly Schelin*, Interim Vice Chancellor/Education and Technology; *Jeffrey Michels*, Associate Vice Chancellor/Chief Human Resources Officer; *Ines Zildzic*, Vice Chancellor, Facilities Planning and Construction

## October 2023

### Mission

The mission of the Chancellor's Cabinet is to serve as the leadership team ensuring the capacity of our District to educate students effectively and meet the needs of our communities in partnership with classified staff, faculty, and other managers.

### Sexual Harassment Training

Cabinet received an update on the number of employees who have completed the required sexual harassment training, and discussed next steps on how to achieve 100 % compliance with employees. Students will also soon be required to completing this training.

### Security Camera Servers

Cabinet learned that the computer servers storing information for the District's security cameras need to be replaced and upgrades, and supported the recommendation to replace the servers until a more holistic solution could be researched.

### Internal Audit Director

Cabinet met and heard from new Internal Audit Director Ashraf Demian on the areas of the colleges and district operations that could benefit from his department's work.

### Emails Related to War

Cabinet discussed the challenge of employees using email to share their political and personal views on the war between Israel and Hamas, and decided to moderate emails sent to the "all employees districtwide", and "all college" lists. Members of Chancellor's Cabinet will serve as moderators allowing the use of the "all employees districtwide" list, and designated managers at each college were also identified to moderate and approve the use of the "all-college" list.

### Emergency Preparedness

Cabinet discussed ways to reinstate District Office and college campus emergency preparedness training now that more staff and students have returned to campus.

*The Contra Costa Community College District, founded in 1948 and governed by a publicly elected five-member Board, is one of the largest multi-college community college districts in California. The mission of the District is to attract and transform students and communities by providing accessible, innovative and outstanding higher education learning opportunities and support services.*